

REGULATIONS

on Internationalisation and Academic Mobility at the National Defence University of Ukraine

1. General provisions

Regulations on internationalisation and academic mobility at the National Defence University of Ukraine (hereinafter referred to as the Regulations) regulate the activities of the National Defence University of Ukraine (hereinafter referred to as the University) on internationalisation and organisation of academic mobility of cadets, students, PhD students, and doctoral students who are studying under the state order, academic staff establish the general procedure for organising academic mobility programmes for participants in the educational process and participants in the educational process of foreign higher education institutions (research institutions) at the University. The University and its cadets, students, PhD students, doctoral students, academic staff, as well as other participants in the educational process, and foreign participants in the educational process and educational institutions (research institutions) participating in academic mobility programmes, are participants of academic mobility.

The legal basis for the establishment of the Regulations is:

The Law of Ukraine "On Education" dated 05 September 2017, No. 2145-VIII;
The Law of Ukraine "On Higher Education" dated 01 July 2014, No. 1556-VII;
The Regulations on the Procedure for Exercising the Right to Academic Mobility, approved by the Resolution of the Cabinet of Ministers of Ukraine dated 12 August 2015, No. 579 (as amended by the Resolution of the Cabinet of Ministers of Ukraine dated 13 May 2022, No. 599);

The Development Strategy of the National Defence University of Ukraine for the period until 2030, approved by the order of the Commandant of the University No. 145/nod dated 25 March 2023;

The NATO Defence Education Enhancement Programme (DEEP);
The Joint NATO Strategic Command Education and Individual Training Directive (E&ITD) 075-007 dated 10 September 2015.

Internationalisation is the process of systematic integration of the international component into the educational, research, and public activities of the University. It is one of the key challenges facing higher education institutions in Ukraine. Internationalisation involves the acquisition of new knowledge and technologies, as well as the exchange of experience within international programmes.

Internationalisation is an essential mission of the University, which is a modern educational institution that aims to expand bilateral and multilateral partnerships, and contacts between educational and research institutions, non-governmental organisations engaged in research and educational activities, NATO member states, and partner states of Ukraine based on equal and mutually beneficial cooperation.

Academic mobility is the opportunity for participants in the educational process to study, teach, undergo internships, or conduct research at another higher education institution (research institution).

The right to academic mobility may be exercised by a participant in the educational process on the basis of international cooperation agreements in the field of education and science, international programmes and projects, and agreements on cooperation between the University and a domestic or foreign higher education institution (research institution), or their main structural units (hereinafter referred to as HEI (research institutions) – partners), as well as on its own initiative, supported by the University management, on the basis of individual invitations and other mechanisms.

A participant in the educational process from educational institutions (research institutions) with foreign investments of a state duly recognised as an aggressor or occupying state, or an educational institution (research institution) registered in the territory of such a state, or whose ultimate beneficial owner (controller) is a resident of an aggressor or occupying state, or in cases where a foreign educational institution (research institution) has a permanent location in the territory of an aggressor state, occupying state, or a state that does not recognise the temporarily occupied territories as belonging to Ukraine, shall not be permitted to participate in the University's academic mobility programme.

Citizens of a state duly recognised as an aggressor or occupying state in accordance with the established procedure, or citizens of states that do not recognise the temporarily occupied territories as belonging to Ukraine, are not permitted to participate in the University's academic mobility programme.

2. Goals and objectives of internationalisation and academic mobility of the University.

2.1. The purpose of internationalisation and academic mobility of the University.

2.1.1.1 The purpose of internationalisation of the University:

- improving the quality of education at all levels of higher education;
- professional development of academic staff and improving the quality of military specialists' training;
- development of research, innovation, and publication activity of academic staff of the University, implemented through an increase in publications in peer-reviewed journals, indexed in the scientometric databases Scopus and Web of Science;
- modernisation of the educational process;
- a strategic approach to strengthening partnerships through the development of international educational communications;
- assistance in the creation and publication of joint scientific and methodological works with researchers from partner higher education institutions (research institutions);
- publishing periodicals and monographs in the languages of the partner higher education institutions (research institutions) ;
- attracting academic staff from partner higher education institutions (research institutions) to work at the University.

2.1.2. The purpose of academic mobility of the University:

- exchange of best practices and experience in education and science;
- improving the quality of education and the effectiveness of research;
- increasing the competitiveness of participants in the educational process of the University;
- development of professional skills and personal qualities of academic mobility participants;
- deepening cooperation with international partners in the fields of education and science.

2.2. Objectives of internationalisation and academic mobility of the University.

2.2.1 Tasks of internationalisation of the University:

- development and support of international cooperation;
- internationalisation of educational programmes;
- participation of the University in international research and educational projects and programmes;
- creation of conditions for studying English for academic staff and military education students;
- increasing the proportion of academic subjects taught in foreign languages for military education students;
- increasing the number of academic staff from among foreign academic representatives community;
- increasing the number of involvement of academic staff of the University's structural subdivisions involved in teaching in higher education institutions of partner countries;
- aligning the structure and content of military education with the standards, approaches, and principles adopted by NATO member states and partner countries.

2.2.2 The objectives of the participants of academic mobility of the University are:

- raising the level of theoretical and practical training, and professional skills of participants in the academic mobility of the University;
- gaining international experience in teaching, research, scientific and technical activities, and access to European and global research infrastructure;
- implementation of joint educational, scientific, and/or scientific and technical projects;
- improving the level of foreign language proficiency;
- maintaining military, social, and cultural relations with other countries.

3. Main directions and types of internationalisation of the University.

3.1 The main directions of internationalisation of the University are:

bilateral and multilateral cooperation with educational and research institutions, promotion of the international image of the University;

expanding the scope of international cooperation through the conclusion of bilateral and multilateral treaties, memoranda, and cooperation agreements, and the development of mutually beneficial partnerships with foreign educational and research institutions in the field of national security and defence;

integration of the University into the international educational space through the internationalisation of educational programmes and courses of professional military education, their certification according to NATO standards, training of academic staff capable of teaching in foreign languages, and improvement of the educational environment;

participation in bilateral and multilateral interstate exchange programmes within the framework of international education and research programmes;

certification of the educational programmes of professional military education courses in accordance with NATO approaches and standards for inclusion in the NATO Education and Training Opportunities Catalogue (ETOC);

organisation of international conferences, symposia, congresses, and other events;

joint publishing activities;

development of new international courses;

development of joint courses in English, leading to mutual recognition of learning outcomes and certification according to NATO standards;

exchange of cadets, students, PhD students, doctoral students, and academic staff to participate in educational activities with the conclusion of separate agreements;

involvement of foreign teachers in teaching at the University.

3.2. Types of internationalisation at the University.

Internationalisation of the University's educational activities:

development of joint educational programmes and teaching materials with partner higher education institutions;

development of joint international double degree programmes, as well as certification programmes for military specialists;

accreditation of curricula in both international and national educational accreditation agencies;

systematic monitoring of the effectiveness of using the opportunities of the University's partnership with foreign educational institutions;

involvement in existing and creation of new international programmes of academic exchange staff;

creation of international exclusive curricula at the University;

use of educational opportunities provided by embassies of foreign countries;

implementation of educational programmes that provide opportunities to obtain internationally recognised certificates;

expanding the practice of involving foreign teachers in the educational process at the University;

ensuring the availability of world educational and research resources via the Internet;

- access to specialised and universal foreign scientometric databases;
- concluding cooperation agreements with organisations that maintain foreign scientometric databases;
- increasing the number of educational materials and outcomes of the educational process in English;
- substantiation of the policy of using foreign language educational and methodological materials in the interests of developing the competences of military education students, and academic staff of the University;
- certification of curricula according to NATO standards;
- introduction of specialised language courses focusing on military terminology for academic staff.

Internationalisation of the University's research activities:

- publishing monographs, other research publications, and articles in publications together with foreign partners, including publications in professional journals indexed in the Web of Science and Scopus;
- introduction of the University's award for the best research, and participation in international research events.
- organising systematic international conferences, forums, and thematic round tables with the participation of foreign participants and public presentation of the practical results achieved;
- involvement of PhD students and doctoral students in organising and conducting of international events;
- transforming the University into a platform for connecting national and international research and professional networks.

4. Types and forms of academic mobility

4.1 Academic mobility of students (pursuing an academic degree), as well as academic staff of the University is classified according to:

the place of implementation:

- internal, which involves training, implementation of the academic mobility programme by a participant in the educational process of the University in higher education institutions (research institutions) within Ukraine;

- international, which involves training, implementation of the academic mobility programme by a participant in the educational process of the University in a foreign educational institution, or a foreign participant at the University;

the field of activity: educational and research;

the method of implementation:

- full-time format, which involves physical movement to a partner institution;
- remote format, which involves interactive participation by academic mobility participants through the use of appropriate information and communication technologies;

mixed format, which involves both remote and full-time participation of academic mobility participants.

According to the procedure for recognising the result of academic mobility:

credit-based mobility, which involves a participant in the educational process of the University studying at a foreign partner institution in order to achieve learning outcomes and/or relevant competencies with/without obtaining credits under the European Credit Transfer and Accumulation System (hereinafter referred to as ECTS), which will be recognised by the Ukrainian institution (for participants from the University) or by the foreign partner institution of the participant's permanent place of study (for foreign participants);

degree-based mobility, which involves a participant in the educational process of the University studying at a foreign partner institution under an agreement between the institutions on educational programmes in order to obtain a certain level of education, which gives such a person the right to receive a degree certificate in accordance with the procedure established by law.

The education of participants in the educational process of the University may include graduates receiving a degree certificate from a partner higher education institution (research institution), as well as joint or double degrees issued by partner higher education institutions (research institutions).

4.2 Forms of academic mobility are:

for participants of academic mobility who obtain bachelor's and master's degrees:

studying under credit or degree academic mobility programmes;
language internships (improving the level of practical knowledge of English in a particular professional activity or field of knowledge);
educational internships.

For participants of academic mobility who are obtaining educational and scientific degree of Doctor of Philosophy, scientific degree of Doctor of Science, or are academic staff of the University:

research internship;
other forms (participation in seminars, conferences, speeches, and publications within a particular speciality/field of knowledge, etc.);
participation in credit academic mobility programmes for participants of academic mobility who obtain the degree of Doctor of Philosophy;
teaching;
internship;
scientific research;
scientific internship;
language internship;
professional development;

other forms (participation in seminars, conferences, speeches, and publications within a particular speciality/field of knowledge, etc.)

4.3. Types of academic mobility by duration of implementation:

short-term – lasting up to three months at a partner higher education institution (research institution), involving certain components of educational programmes that can be integrated into the University's educational programme based on the learning outcomes achieved;

long-term – lasting at least three months and up to one year under agreed curricula (study plans), including programmes such as:

included semester, implemented as an exchange of a military education student with a partner higher education institution (research institution) for a one-semester study period;

double degree programmes, implemented as joint training of a military education student at the University and a partner higher education institution (research institution), resulting in diplomas from both institutions with mutual recognition of learning outcomes obtained during academic mobility, as well as credit transfer for the educational components studied by the military education student;

parallel study, involving simultaneous study of a military education student in two specialities (educational programmes) at the University, and a partner higher education institution on a part-time (distance) or full-time basis.

5. Recognition and re-enrollment of learning outcomes.

5.1. Comparison of the volume of academic load during higher education within the framework of the academic mobility programme is based on the alignment of learning outcomes achieved by the military education student at the partner higher education institution (research institution) and the learning outcomes defined by the educational programme of the higher education institution where the military education student is enrolled on a permanent basis.

5.2. Recognition of learning outcomes within the framework of academic cooperation with partner higher education institutions (research institutions) is carried out using the European Credit Transfer and Accumulation System (ECTS) or, if ECTS is not applied, using the system of assessment of academic achievements for military education students adopted in the country of the partner institution.

5.3. If a military education student does not complete the study programme at a partner higher education institution (research institution) where their academic mobility takes place, they may be offered an individual schedule to address academic debts or retake the course when they return to the University.

5.4. Re-enrollment of studied academic subjects and elimination of academic differences are carried out in accordance with educational documents, based on a document listing the studied academic subjects, achieved results, number of credits, and information on the evaluation system for military education students, duly

certified by the partner higher education institution (research institution) following established procedures.

5.5 The procedure for reviewing the results of participation in the academic mobility programme consists of the following steps:

the military education student submits an academic transcript with the results of control assessments obtained at the higher education institution (research institution) – partner, on the basis of which the right to academic mobility is exercised, to the academic department of the institute at the University. On the basis of the submitted academic transcript, the academic department of the institute of the University re-enrolls the courses (in accordance with the Academic Mobility Study Agreement, clause 1.3);

if a military education student has unsatisfactory results in the control assessments at a higher education institution (research institution) – a partner on the basis of which the right to academic mobility is exercised, and as a result, the academic department cannot re-enroll all or part of the courses (in accordance with the Academic Mobility Study Agreement), the military education student must submit a formal request (report) to the academic department of the institute asking for an extension of the examination period. This request is considered in accordance with the established procedures.

in case the examination periods do not coincide in the calendar at the University and the higher education institution (research institution) – partner, on the basis of which the right to academic mobility is exercised, the military education students take control measures at the University remotely in agreement with teachers and with the permission of the chief of the institute.

5.6. The results of the final certification for the military education students during their study at a partner higher education institution (research institution) are submitted in accordance with the scale adopted by the partner higher education institution (research institution).

5.7. Certification of the military education students participating in the academic mobility programme is carried out in accordance with the established procedure, in compliance with the legislation and the requirements of the higher education standard for the relevant speciality.

6. Rights and obligations of military education students of higher education institutions (research institutions) – partners participating in academic mobility programmes.

6.1. Military education students have the right to:

continue their education or study certain academic subjects in related specialties of study at partner higher education institutions (research institutions);

safe and harmless learning environment;

use of the educational, scientific, industrial, cultural, sports facilities of the host higher education institution;
participation in scientific conferences, symposia, exhibitions, competitions;
submission of their research papers for publication.

6.2. Military education students are obliged to:

submit the required documents for participation in the academic mobility programme in a timely manner to the unit responsible for selecting participants of the University's educational process for academic mobility programmes;

prepare all necessary documents for travelling abroad, including a visa and health insurance, in accordance with the requirements of the host country as well as an insurance policy that covers medical expenses during the stay abroad, emergency evacuation costs, and accidents related to educational activities;

arrive on time at the higher education institution (research institution) – the partner in which the right to academic mobility is exercised;

during the academic mobility period, comply with the legislation of the host country, internal regulations, the Charter, and other regulatory documents of the higher education institution (research institution) – the partner in which the right to academic mobility is exercised;

fulfil an individual study plan;

return to the University on time after completing the academic mobility programme at the partner higher education institution (research institution).

7. Preparation and reporting of documents regarding the outcomes of studying under the academic mobility programme.

7.1. Upon returning to the University, the military education student is obliged to submit an official academic transcript of the established documentation form, which confirms the completion of the study programme at the partner higher education institution (research institution) and contains information on the achieved learning outcomes.

7.2. The University shall determine the re-admission of military education students to study following the academic leave granted for participation in the academic mobility programme, in accordance with the established procedures.

7.3. A military education student who exercises the right to academic mobility and fails to obtain academic leave, as well as fails to pass the summative assessment according to the academic process schedule or an individual study schedule (if available), shall be dismissed from the University.

8. Financial support for academic mobility.

Funding of the University's expenses related to the implementation of academic mobility may be provided from the following sources:

grants;
funds allocated from the state budget;
funds of a foreign partner institution;
other sources not prohibited by law.

9. Final provisions

9.1. The Regulations shall enter into force by the order of the Commandant of the National Defence University of Ukraine after their approval by the decision of the Academic Council of the NDUU.

9.2. Amendments and additions to the Regulations shall be made by the decision of the Academic Council of the NDUU and shall enter into force by the order of the Commandant of the National Defence University of Ukraine.

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